

Breast Cancer Research Council Meeting Minutes
October 11, 2013: Council Meeting
The California Endowment, Oakland, CA

Members Present: Maria Caprio, Marjorie Green, Jon Greif, Karuna Jaggar, Janice Mathurin, Melanie Marty, Arash Naeim, Marta Nichols, Sharima Rasanayagam, Ted Schettler, Kristiina Vuori, David Wellisch

Members Absent: Cynthia Gomez, K. Alice Leung, Naz Sykes

Staff: Lyn Dunagan, Senaida Fernandez, Mhel Kavanaugh-Lynch, Katie McKenzie, Lisa Minniefield

Guests: Janna Cordeiro, Susan Love (via teleconference), Thea Tlsty, Elad Ziv

I. Call to Order: Jon Greif called the Council meeting to order at 8:19am and initiated introductions.

II. Approval of Minutes: The Council reviewed the minutes from the June 21st meeting.

MOTION: Jon moved (Marta seconded) that the Council approve the June 21st minutes. The motion passed with five abstentions.

III. Renewal of Confidentiality/Conflict of Interest Agreement: Jon presented the RGPO Confidentiality/COI agreement and each member of the council was given a copy to read and sign. All members need to renew the agreement annually.

The Council broke into committees to determine LOI recommendations.

IV. LOI Recommendations: After the Council reconvened, the representatives of the LOI committees presented summaries of their meetings. Members discussed the scoring scales and how they determined the recommendations.

MOTION: Jon moved (Marjorie seconded) that the Council approve the committees' list of recommended LOIs to invite to submit full applications. The motion passed unanimously.

Meet-a-Member: Arash Naeim gave his Meet-a-Member presentation.

V. Translation Presentations: Sharima Rasanayagam presented an overview of the Priority-Setting process including the background, goals, and timeline. Mhel gave additional information on translational research in preparation for the upcoming presentations. Principal Investigators, Susan Love, Thea Tlsty, and Elad Ziv presented data from their translational research. Then Council discussed the presentations and asked questions. The group also addressed the criteria that should be required for future translational research.

VI. CBCPI Update: Mhel updated the Council on the progress of the CBCPI. The strategy advisors met in September and narrowed down a list of prevention topics they would like taken to scientific review to see if they are of any value. The Council was provided copies of those four concepts. Other concept papers will be brought to the Council in January for recommendation to fund. Mhel also updated the Council on the ongoing research projects.

VII. Core Funding Update: Katherine McKenzie updated the Council on the Cycle 19 funding. The list of awards is described in the Compendium of Awards List. She announced that the review committees for Cycle 20 will take place in February and recruitment for reviewers began in October. She encouraged members to attend a scientific review committee that doesn't include applications that they will review in their programmatic review committee. She also asked the group to refer California based advocate reviewers for the committees.

VIII. Outreach Committee Report: Katie briefly reported that the committee will focus on developing a strategic communication plan for 2014. She also announced that the Conference Award deadline is November 7th. Depending on the number of applications submitted, the committee may review the applications and bring the recommendations to the Council. If only a few applications are received, the Council will review all of them.

IX. Community Initiatives Update: Senaida Fernandez briefly reviewed the CRC awards and the two Pre-Application Research Plans that were submitted for this year's review. She also reported that the CRIBS grant ended August 31st and the training team is now writing a new grant application to develop, implement, and evaluate teams in a short course in CBPR in breast cancer, the environment and disparities.

X. Director's Report: Mhel Kavanaugh-Lynch announced the staff will be interviewing applicants for the Environmental Health & Health Policy Sciences Program Officer position. She also reported on the Program Review Group (PRG) put together by the Vice President for Research and Graduate Studies, Steve Beckwith, to review all of the programs in ORGS. She discussed the criteria and process of the review and presented the letter of the committee's findings from the evaluation.

Mhel briefly overviewed the tax check off program and the contributions that are needed to remain on the tax forms. Every year the minimum amount of contributions needed increases and the program's donations have declined so the program might be in jeopardy of losing the line item. She presented information to the Council on the legislation (AB1286) that the Program is hoping will pass. If approved, the bill would freeze the minimum amount of contributions needed to stay on the form for two years. The group discussed potential ways to solve the issue.

XI. Announcements: Maria Caprio announced a documentary called The Lulu Sessions will be playing at the Dolby Theatre in San Francisco on October 17-18th.

Jon Greif adjourned the meeting at 3:45pm